

Conference Call Highlights

August 12, 2011

Please note: the Community Involvement Group Conference Call time is now **12pm -12:30pm on the second Friday of each month. Toll-free dial-in number: (888) 295-6951, Conference code: 7851936107.**

Our next call is September 9th. Add our monthly conference call to your calendar as a recurring appointment to keep up on the latest volunteer opportunities and community involvement projects.

- ☑ We are one step closer to beginning the partnership with Goodwill of North Georgia (GING). Our goals are to help develop standard training materials and provide Chapter volunteers for technical and soft skill training classes. GING has seven Career Centers: Woodstock, Atlanta, Duluth, Decatur, Athens, Oakwood, and Ellijay. We are seeking a training leader for **each** Career Center to work with the Career Center Managers to coordinate the project. More information about the Career Centers is available [here](#).
- ☑ One of our Chapter members, **Debbie Kirtland**, is preparing to facilitate an Outlook Lunch and Learn program for Atlanta Habitat for Humanity staff. This is a continuation of the project that started with a technical skills assessment Group members conducted in 2010.
- ☑ Mark your calendars: our next Chapter meeting is titled ***Integrating Talent Development into the Business Planning Management Process***, on October 17, 5 to 8 PM at Newell Rubbermaid Corporate Headquarters.

Habitat Computer Training

Jennifer Williams provided an update on the Habitat for Humanity Program for May –August 2011

Number of HFH Homeowners Participating

- ☑ 2011: 67 YTD
- ☑ 2011 Goal : 132

Number of Volunteers Hours for Instruction Support

- ☑ 2011: 356 hours YTD
- ☑ 2011 Goal : 660

May: Curriculum Redesigned

Hats off to our Team that revamped the HFH Computer Basic Training Curriculum. The redesign included updating the Participant guides, PowerPoint slides and the creation of an Instructor's guide for the program.

Our client at Habitat for Humanity, Melissa Klein, was extremely pleased and said they were just what she wanted.

The Team:

- ☑ Christy Young ID Team Leader
- ☑ Anya Toms
- ☑ Larry Brambrut
- ☑ Ledon Lenzly
- ☑ Sondra Upton

June Train the Trainer Program Launch

We conducted a Train the Trainer Session (T3) in June to establish a consistent group of facilitators to teach classes each quarter. The program was also designed to rotate to facilitators and give this option to as many as we can. There were 7 participants in June with representation from both ASTD and HFH volunteers.

The following ASTD members who volunteered to serve on the T3 panel, they did an outstanding job!

- ☑ Jennifer Day
- ☑ Cindy Smith
- ☑ Christy Jones
- ☑ Jacinta Brewton

Four new Facilitators were selected to teach the next quarter's classes for the Habitat Homeowners.

Want to participate in the next Train the Trainer Session?

The next T3 session is tentatively scheduled for Saturday, September 17th. After the training, participants will be assigned to teach the October-December classes. All ASTD members are welcome to participate.

Upcoming Habitat Homeowner computer class dates:

- ☑ Tuesday, September 27, 5-9pm
- ☑ Saturday, October 8, 1-5pm
- ☑ Tuesday, November 29, 5-9pm
- ☑ Saturday, December 10, 1-5pm

Mark your calendars and plan to help us with the training in support of the Habitat for Humanity families. Please [email](#) Jennifer Williams, the ASTD Habitat Project Chair, to get involved. Sign up for one or multiple dates. *Also make plans for volunteering for classes in 2012.*

Food Drive Stats

We had a great response to the Food drive at the ACE Conference on August 16th. We collected 198 items – bringing our annual total to **854**, leaving us only 146 items away from meeting our 2011 goal!!

A special thanks to **Susan Johnson** for bringing the giant barrel to collect food items at the Conference.

You still have time to contribute to the Food Drive. Bring canned food items to every ASTD meeting you attend throughout the rest of the year, including SIG's and GIG's.



An evening of service for ACFB is being planned for Chapter members the first week of December. The date will be announced soon. Email [Susan Johnson](#), Food Drive Chair, for more information.

ASTDATLCIG Website

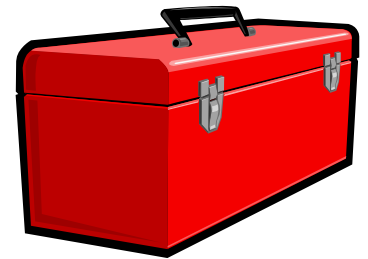


Check out the ASTD Atlanta Community Involvement Group (ASTDATLCIG) [website](#) for easy to access volunteer information, newsletter archives, training documents, templates, and much more.

Want to read a previous edition of the Group's newsletter? Visit the archives and download newsletters at our [ASTD ATL CIG newsletter](#) archive page.

Cool Tools

Add some of these creative training tools and ideas to your own toolbox. Have some you would care to share? [Email](#) them to us and they will be included in a future issue.



This month's tool was contributed by Dawn Gartin, Social Mediaologist and ASTD Atlanta Member.

Smart Phones: "Snappy" Training Ideas

Recently, I visited the National Portrait Gallery in Washington, DC enjoying the *Little Pictures, Big Lives: Snapshots of American Artists* exhibit. It reminded me of a time when snapshots were for rare, special occasions rather than an everyday occurrence.

It got me thinking about my smart phone and how I've come to rely on its many capabilities, not only personally but professionally. The snapshot exhibit inspired me to use the smart phone camera more often. How could this handy tool, which most participants in my trainings already had, be used in class?

Here are some ideas for engagement and continued learning by capitalizing on your smart phone. Most of



your learners have one, and certainly there are enough between them to pair people off, if someone is without. You can have them email the photo to you or to a designated "historian." If you use Social Media sites in your class, they can post the photo in a Facebook group/page or tweet it with a hashtag.

Here are some activities:

Mission Accomplished: Take a photo showing they can perform a particular task from training. They could even document a series of tasks, should your topic warrant.

Scavenger Hunt: Give an assignment to go find XYZ (something that ties to your training) and snap a photo (or photos).

Right and Wrong: Snap a shot of the correct way and a shot of the incorrect way of a particular aspect of your training. Label photos accordingly!

Follow up: Once back on the job, snap a photo that represents an aspect of the training to show that they “got it.” You can have a collection of these to use at the beginning of your next class to showcase success.

Ice breaker (need to have real time technology – or as pre class exercise due before class starts): Snap a photo of an object that represents you. Then show all the photos in class and decide who matches with its owner.

I love snapshots – even more now that I can put them to good use in the classroom. Have other ideas to add? Please share with me on my Facebook page: <http://www.facebook.com/dawngartin>

Why volunteer?

First of all, what’s the **WIIFY** (*what’s in it for you*)? Although you don’t get paid for your efforts, the non-monetary rewards are many. Add to your existing job skills, network, and make a difference within the community. If you know an organization that could benefit from our members’ workplace training and performance expertise, [email](#) us.

Our Community Involvement Group has partnerships with many different organizations in the Atlanta Metro area, ranging from Goodwill of North Georgia and Atlanta Habitat for Humanity to the Atlanta Community Food Bank to Dress for Success. Some of the opportunities are on-going and some are one-time events.

We even have volunteer opportunities for you to work from your computer. In addition, the Chapter’s SIGs and GIGs have many volunteer positions available. You can find information listed on the [ASTD Atlanta website](#). Or email [Cecil Fricano](#), VP of Community Involvement. You’ll be glad you did!

P.S.

Follow the Greater Atlanta Chapter on [Twitter](#) or [Facebook](#). You can also join our **ASTD Community Involvement** [LinkedIn group](#), a subgroup of ASTD Greater Atlanta to view the latest news from the group, post your news, ask questions, and keep up with the conversation.

Attending an ASTD SIG or GIG event?

Attending a volunteer event? We need reporters! Share your pictures and give us a [brief update](#) to be included in a future newsletter. Share your excitement about volunteering with the rest of the Chapter!

Group members are always welcome to submit news, articles, and information for distribution in the group news at any time!

“See”
you
next
month!